



**NEGOTIATED AGREEMENT**

**Between The**

**GREEN LOCAL SCHOOL DISTRICT**

**BOARD OF EDUCATION**

**And The**

**OHIO ASSOCIATION OF PUBLIC SCHOOL  
EMPLOYEES/AFSCME/AFL-CIO**

**AND ITS LOCAL #752**

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***OAPSE/AFSCME Local 4/AFL-CIO***

**JULY 1, 2013- JUNE 30, 2016**

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## **ARTICLE 1 - RECOGNITION**

### **A. Recognition of the Association**

The Green Local Board of Education, hereinafter referred to as the School Board recognizes the Green Local OAPSE Association, hereinafter referred to as the Association, as the sole negotiations representative of the custodians, bus drivers, cooks, part-time food preparer, maintenance, secretaries, bus mechanic, teacher aides and auxiliary position, employed under a regular written contract. Such sole representation of the specified bargaining unit shall be limited by both parties to salaries, hours and/or terms and conditions of employment. Substitutes, principals, assistant principals, administrators, treasurer and assistant treasurer, superintendent's secretary, cafeteria manager, maintenance supervisor and EMIS/Registrar are specifically excluded from the bargaining unit.

### **B. Recognition of the Board**

The Association recognizes the School Board as the locally elected body charged with the establishment of policies for public education in the Green Local School District and as the employer of all personnel of the school system.

### **C. Recognition of the Superintendent**

The Association and the School Board recognizes the Local Superintendent as the chief executive officer and the primary professional adviser of the Board and who, as such, shall participate in the negotiation process.

## **ARTICLE 2 - NEGOTIATIONS**

### **A. Negotiable Items**

Matter pertaining to wages, hours, or terms and other conditions of employment and the continuation, modification, or deletion of an existing provision of a collective bargaining agreement are the items considered negotiable.

### **B. Initiation of Negotiations**

Negotiations shall be initiated not later than ninety (90) days nor more than one hundred twenty (120) days prior to the ending of the terms of the previous contract by written notification of one party to another requesting to enter into negotiations.

Requests in writing for negotiation meetings from the Association will be made directly to the Superintendent and the School Board. Requests from the School Board will be made in writing to the President of the Association. Requests for meetings shall contain a description of the items for negotiations.

### **C. Negotiation Meetings**

The requests for negotiations shall contain a suggested time and date for the first negotiation

session. A mutually agreed upon time will be reached by the designated negotiations teams for the Board and designated representatives of the Association within five (5) days of the request as to the time and place of the meeting which shall be within fifteen (15) days after the request has been submitted, unless both parties agree to an extension of time. Meetings shall not be held during hours in which school is in session. Such meetings shall be in executive sessions.

D. Negotiators

The School Board and the Association shall each designate six (6) negotiators for that period of time necessary to resolve issues related to negotiable items. Observers may be admitted upon mutual agreement of both teams. Either party may call upon professional and lay representatives to consider matters under discussion and to make suggestions. Necessary clerical assistance shall be permitted to be present. The expense of such consultants or clerical assistance shall be borne by the party requesting them.

Each team shall designate one chief spokesperson who shall make verbal response for his team members and be responsible for initialing any tentatively agreed items.

- E. At the first negotiations session, mutually accepted guidelines shall be established. Following this, the Association shall submit their proposals. The Board shall submit their proposal at the same meeting. Negotiations shall proceed until a tentative agreement is reached on a contract.

Both parties shall agree to a time, date and place for the next negotiations session.

F. Agreement

If tentative agreement is reached on these matters being negotiated, the understanding of the parties shall be reduced to writing and submitted to the membership of the Association and the School Board for ratification. If ratified by the Association, said written memorandum of understanding between parties shall then be submitted to the Board for its consideration. If approved by the affirmative vote of a majority of the full membership of the Board, the agreement shall be signed by both parties and shall become a part of the official minutes of the Board.

The resulting agreement shall be binding on both parties and, when necessary, the provisions shall be reflected in individual contractual terms.

Should either party fail to ratify the contract then the parties shall proceed with the settlement of dispute procedures.

### ARTICLE 3 - IMPASSE PROCEDURE

#### Federal Mediation

- A. In the event an agreement is not reached by negotiations after full consideration of proposals and counter proposals, either of the parties shall have the option of declaring impasse.
- B. Impasse is whenever the parties have stopped talking to each other at the negotiating table or

after many bargaining sessions have been held and the position of parties has solidified and the parties have become intransigent pertaining to unresolved negotiation issues.

- C. If the impasse is declared by either party, it is with the understanding that impasse proceedings are declared on all the issues where agreement has not been reached by either party. Parties agree to consider each item of negotiation fully and to exhaust all attempts at solution before submission to the mediator.
- D. The parties shall jointly prepare a request for a mediator and direct such request to the Federal Mediation and Conciliation Service.
- E. The mediator has no authority to recommend or to bind either party to any agreements.
- F. Any costs related to the mediator's services above those provided by state and federal agencies will be shared equally by the negotiating parties.

#### **ARTICLE 4 - ORGANIZATIONAL RIGHTS**

- A. Recognition of the Association as the employee representative shall entitle the Association certain exclusive rights. Only the Association and its affiliates or parent organizations shall have the following rights:
  - 1. The building representatives of the Association in each individual school will have the use of bulletin board space designated by the principal for Association business.
  - 2. The Association President shall be provided all agendas, minutes, and other information generally provided the public and made available to Board members no later than the time of public distribution. Upon request, the Association President and his/her designee shall be informed of any agenda changes.
  - 3. Association announcements may be made on school building public address systems in accordance with established procedures.
  - 4. Representatives may make announcements at the end of school faculty meetings.
  - 5. Association use of the school building will be in accordance with established School Board policy.
  - 6. With the permission of the individuals involved, names and addresses of newly employed staff members shall be provided to the Association following Board approval of their contracts.
  - 7. The President of the Association and/or a designee and/or the consultant of the Association shall have the right to visit schools. Either prior to or immediately upon the previously mentioned person's arrival at any school, he/she shall secure from the principal or in his/her absence the acting building administrator, permission to make the visit.

8. The visitation time desired will not interfere with normal duties of the member to be contacted.
9. The board will provide copies of the final ratified contract sufficient in number for all bargaining unit members. These copies will be distributed by the building representatives.

#### **ARTICLE 5 - BOARD MANAGEMENT RIGHTS**

- A. Except as specifically modified by this Agreement, the Board of Education retains, without limitations, all powers, rights and authority vested in it by laws, and the rights of an employer to manage the schools under its direction.
- B. These rights include: the right to manage and control school properties and facilities; select, assign and direct personnel; determine, manage and control the school curriculum; relieve employees from duties; take such action as it deems necessary to maintain efficiency in the operation of the school system; determine the methods, means and personnel by which the functions of the school district will perform.

#### **ARTICLE 6 - GRIEVANCE PROCEDURE**

##### A. Definitions

1. A grievance shall mean a complaint in writing, that there has been an alleged violation, misinterpretation, or misapplication of any provision of this Agreement.
2. Days, as used in this procedure, shall be work days exclusive of negotiated or federally recognized holidays.
3. A grievant shall mean a person or group alleging that some violation, misinterpretation, or misapplication of the aforementioned Agreement has actually occurred. A group grievance shall have arisen out of identical circumstances affecting each member of said group.

##### B. Statement of Policy

Good morale is maintained by sincere efforts of all persons concerned to work toward constructive solutions to problems in an atmosphere of courtesy and cooperation. The purpose of this procedure is to secure equitable solutions to problems at the lowest possible administrative level. The grievance proceeding will be kept as informal and confidential as may be appropriate at any level of the procedure.

##### C. General Provisions

1. An individual grievance shall be initiated by the person so aggrieved..
2. A group grievance may be initiated by the Association for an alleged violation that affects two (2) or more employees within the bargaining unit.

3. All alleged violations should first be discussed informally with the appropriate school official prior to the initiation of the grievance procedure.
4. A grievance shall be reduced in writing and include:
  - a. The provision of this Agreement that has been violated, misapplied or misinterpreted.
  - b. A statement of the facts concerning the alleged violation.
  - c. The relief sought.
  - d. The date of informal discussion.
  - e. Date of initiating the procedure.

D. Procedure

Level One

The grievant shall file a written grievance within ten (10) working days of the occurrence of the act or condition upon which the grievance is based or the grievance shall be considered waived. A meeting shall be mutually agreed upon between the aggrieved and his immediate supervisor, as defined in the Board of Education policies, within five (5) working days of the filing of the grievance. Either the aggrieved or the administrator may have present, such people who may provide information related to the grievance. Within five (5) working days after this meeting the supervisor or administrator will issue their decision in writing.

Level Two - Superintendent

If the association is not satisfied with the recommended resolution of the grievance received in Level One, he may, within five (5) working days of receipt of such written response, submit his written grievance to the Superintendent or his designee and request a meeting to discuss the grievance. The meeting shall be within five (5) working days of the request.

The meeting shall be conducted in a manner as described in Level One. Within five (5) working days of the meeting, the Superintendent shall provide the aggrieved with a written response stating his position and recommendation for resolution of the grievance.

Level Three - Board of Education

If the action taken by the Superintendent does not resolve the grievance to the satisfaction of the grievant, he/she may appeal in writing to the board. The notice of appeal shall be sent to the Superintendent and a copy filed with the Treasurer of the Board. Failure to file such appeal within five (5) days from the receipt of the written memorandum of the Superintendent shall be deemed a waiver of the right of appeal. The Superintendent shall place the matter on the agenda for the next regular meeting of the Board. The Board shall act upon such appeal within forty-five (45) days. The Board shall meet with the grievant to

review such grievance in executive session, or give such other consideration, as it shall deem appropriate. The written disposition of the Board shall be made to the employee and Local Secretary within five (5) working days of the meeting.

#### Level Four – Mediation

Grievances of a non-precedential nature or suspensions of five (5) days or less may be appealed by the union to grievance mediation with fifteen (15) working days of the answer given. The grievance mediation will be conducted under federal mediation conciliation services rules for grievance mediation before a federal mediator from FMCS. Grievance resolutions in mediation are non-precedential, and may not be cited as precedent in future or the same grievance(s). The union may appeal unresolved grievances within fifteen (15) working days from the close of mediation to step five.

#### Level Five - Arbitration

If the association is not satisfied with the disposition at Level Three then they may initiate Level Four of this procedure. The Association and the aggrieved may refer the grievance to an arbitrator by giving notice to the Superintendent and/or the Board of its desire to do so. The arbitrator shall be chosen from a list provided by the Federal Mediation and Conciliation Service. Selection and hearing shall be in accordance with the voluntary rules and regulations of the FMCS.

The arbitrator shall hold the necessary hearing promptly and issue the decision within such time as may be agreed upon. The decision shall be in writing and copy sent to all parties present at the hearing. The decision of the arbitrator shall be binding on both the Board and the Association.

The arbitrator shall expressly confine himself/herself to the precise issue (s) submitted for arbitration and shall have no authority to determine any other issue(s) not so submitted to him/her or to submit observations or declarations of opinion which are not directly essential in reaching the determination. The arbitrator shall in no way interfere with management prerogative involving Board discretion nor limit or interfere in any way with the powers, duties and rules and regulations having the force and effect of law. The costs for arbitration shall be shared equally by the Board and the Association.

#### E. Other Complaints

##### A) Definitions

An “other complaint” shall mean a complaint that is serious to the Association or a member, but does not rise to the level of a formal grievance.

##### B) Statement of Policy

Good morale is maintained by sincere efforts of all persons concerned to work toward constructive solutions, to problems that may arise, in an atmosphere of courtesy and cooperation. The purpose of this procedure is to secure equitable solutions to problems at the lowest possible administrative level.

C) Procedure

All complains, not arising to the level of a formal grievance, shall be presented through the proper channels beginning with the party's least senior supervisor and progressing to each successive least senior supervisor until reaching the Superintendent. If the complaint is not resolved by the supervisors it may be presented to the Board of Education, but only at a scheduled Board Meeting and only in executive session.

GREEN LOCAL SCHOOLS  
FRANKLIN FURNACE, OHIO  
GRIEVANCE FORM

GRIEVANT'S NAME \_\_\_\_\_

DATE \_\_\_\_\_

BUILDING \_\_\_\_\_ POSITION HELD: \_\_\_\_\_

NATURE OF  
GRIEVANCE \_\_\_\_\_  
\_\_\_\_\_

SECTION OF CONTRACT BEING  
GRIEVED \_\_\_\_\_  
\_\_\_\_\_

REMEDY  
SOUGHT \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNED  
EMPLOYEE \_\_\_\_\_

ADMINISTRATIVE  
RESPONSE \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE SIGNED \_\_\_\_\_

BUILDING PRINCIPAL

Fill out in duplicate and file both copies with the building principal. He will complete and return one copy to the employee and file one copy with the Local Superintendent.

**ARTICLE 7 - LAYOFF AND RECALL**

- A. If the Board determines it necessary to reduce the number of bargaining unit positions under O.R. C. 3319.17, due to the return to duty of a regular employee after a leave of absence or other assignment or for financial reasons, abolishment of positions, lack of work or consolidation of schools, the following procedure shall govern:
- B. Reductions shall be made by suspending contracts based upon the Superintendent's recommendation which shall be in accordance with the following procedure:
1. All members of the bargaining unit will be placed on a seniority list for each job classification. Employees serving under continuing contracts will be placed at the top of the list, in descending order of seniority. Those serving under limited contracts will be placed on the list under continuing contract employees, also in descending order of seniority. Part time employees shall be laid off before full-time employees.
  2. The following job classifications shall be used for the purpose of defining classification seniority in the event of layoff:

A. Custodians	E. Secretaries
B. Bus Drivers	F. Bus Mechanics
C. Cooks	G. Teachers' Aides
D. Maintenance	H. Auxiliary
	I. Part-time Food Preparer
  3. Seniority will be defined as the length of continuous service as an employee under regular contract in this District.
    - a. Board approved leaves of absences, such as military leave and disability leave, will not interrupt seniority, but time spent on other type leaves shall not count toward seniority.
    - b. If two or more employees in the same job classification have the same length of continuous service, seniority will be determined by:
      1. the date of the Board meeting at which the employee was hired,  
And then by:
      2. the date the employee signs his/her initial employee contract in the District, and then by;
      3. any remaining ties will be broken by lot.
      4. Recommended reductions in a job classification will be made by selecting the lowest person on the seniority list for that classification who is currently assigned to a position in that field. The Board of Education shall determine in which classifications the layoffs should occur and the number of employees to be laid off.

5. Factors other than seniority and contract status, such as training and experience, may be used to determine those affected by a reduction in force if the Superintendent is able to clearly demonstrate that the use of some other factor is necessary to achieve a fiscal or educational goal that could not be met by strict adherence to seniority and contract status.

C. The names of employees whose contracts are suspended in a reduction in force will be placed on a recall list for up to 24 months from the date of reduction. Thereafter, employees shall lose their right to recall. Employees, while on the recall list, will have the following rights:

1. No new persons will be employed by the Board while there are employees on the recall list who were previously serving in the classification of the vacancy.
2. Employees on the recall list will be recalled in order of seniority for vacancies in areas from which they were laid off.
3. If vacancy occurs, the Board will send a certified announcement to the last known address of all employees on the recall list. It is the employee's responsibility to keep the Board informed of his current address. All employees are required to respond in writing to the District Office within seven (7) working days. The most senior employee in the laid off classification responding will be given the vacant position. If no one in the classification responds to the opening, the most senior qualified employee on layoff would be given the vacant position. Qualifications will be determined by using such factors as training and experience. Employees who do not respond within seven (7) working days, shall not be considered for the position for which they are being notified.
4. An employee on the recall list will, upon acceptance of the notification to resume active employment status, return to active employment status with the same seniority, accumulation of sick leave, and salary schedule placement as he/she enjoyed at the time of layoff.
5. Employees who are laid off in a particular classification and who have at least one year (120) days of employment experience with the Board while employed under a contract in another classification, shall have their names added to the other employment classification seniority list and shall be permitted to bump into that classification if their District wide seniority is greater than the least senior person then employed in that classification, unless the Superintendent is able to clearly demonstrate that the least senior person should be retained to achieve a fiscal or educational goal. The one year (120 days) of employment experience must be obtained while the member is actually in the classification, not while in another classification and performing work out of his or her own classification.

D. The parties agree that these procedures apply only to the suspension of contracts under 3319.17 or for financial reasons, abolishment of position, lack of work or consolidation.

## ARTICLE 8 - WORK CALENDAR

- A. All employees shall be granted the pay specified in the salary notice issued by the Treasurer of the Board of Education in accordance with the negotiated salary.
- B. All employees shall work the hours and dates as specified in the work calendar for their job description and classification.
- C. All employees shall receive pay for all legal holidays in the employee's work week, as specified in the work calendar.
- D. Work calendars shall not conflict with the Negotiated Contract.

## ARTICLE 9 - AUTHORIZED PAYROLL DEDUCTIONS OF ORGANIZATIONAL DUES AND/OR FEES

- A. Deduction of dues and/or fees may be authorized for payroll deduction to the Treasurer by the employee for the following:
  - A.1 OAPSE Dues
  - A.2 Health Insurance
  - A.3 Annuities (minimum of five employees per annuity)
  - A.4 Credit Union

All deductions for organization dues shall be handled as a credit union deduction and forwarded to the State Association from the credit union on a regular monthly basis along with a list of those from whom deducted.

Association dues deductions shall be authorized to the Treasurer of the Board of Education on or by September 15<sup>th</sup>. Dues shall be collected in equal installments over a period of twelve (12) months.

- B. All employees shall be paid bi-weekly. The bi-weekly pay will be calculated by dividing the total annual salary by 26. Any extra duty pay or overtime will be paid on the last pay of each month.
- C. All members of the bargaining unit who are not members of the Association and its Local Chapter #752 shall pay to the Association a fair share fee as a condition of their continued employment with the Green Local School District. Such fair share fee shall not exceed dues paid by members of the Association and its Local Chapter #752.

The Association shall notify the Board of the fair share fee amount and of any changes in the amount of dues deductions, and shall provide to each non-member employee a notice of the amount of the fee, adequate explanation as to how the fee was determined, a statement that the employee may file an objection to the amount and how to receive a rebate, and an explanation as to the procedure which the employee must follow to challenge the amount of the fee under the Association's internal rebate policy.

Fair share fee shall be deducted through the payroll deduction in the same manner as dues deduction, except that written authorization for fair share fee is not required. Both dues and fair share fees shall be forwarded to the State Association with notices of names, addresses and amounts.

- D. The authorization for payroll deduction of dues or fees shall be continuous and shall be revocable only during June 15 and June 30 of the final year of contract, by obtaining the authorized, agreed to form available from the Association representative with a copy to be submitted to the Board Treasurer and the Association Treasurer.
- E. Beginning with the July 1, 2007 contract, all new employees must participate in the direct deposit program. If a payday falls on a holiday, the deposit will be made the prior day.

#### **ARTICLE 10 - PEOPLE DEDUCTION**

- A. The employer agrees to deduct from the wages of any employee who is a member of the Union a PEOPLE (Public Employees Organization to Promote Legislative Equality) deduction as provided for in a written authorization. Such authorization must be executed by the employee and may be revoked by the employee at any time by giving written notice to both the employer and the Union. The Employer agrees to remit any deductions made pursuant to this provision promptly to the Union together with an itemized statement showing the name of each employee from whose pay, such deductions have been made and the amount deducted during the period covered by the remittance.

#### **ARTICLE 11 - NO STRIKE CLAUSE**

- A. The Association and the School District agree fully that the primary mission of both parties is the education of the District's children. Accordingly, the Association, its agents and members agree that there will be no strike, no work stoppage or refusal to enter upon any District premises during normal work hours during the term of this Master Agreement.

#### **ARTICLE 12 - SICK LEAVE**

- A. Each full-time member of the bargaining unit shall be entitled to fifteen (15) days of sick leave with pay for each year of employment by the Green Local Board of Education, to be credited at the rate of one and on-fourth (1.25) days per month.
- B. Upon approval of the building principals or Local Superintendent, employees may use sick leave for absences due to:
  - 1. Personal illness, illness due to pregnancy or personal injury.
  - 2. Exposure to a contagious disease, which could be communicated to other employees and children.
  - 3. Illness, or injury or death in the immediate family. (Immediate family is defined to mean: husband, wife, father, mother, step mother, stepfather, mother-in-law, father-in-law, brother, sister, son, daughter, stepson, stepdaughter, grandchildren, grandfather, grandmother, brother-in-law, sister-in-law, son-in-law, daughter-in-law, aunt, uncle, niece, nephew, spouse's grandparents or other relatives if living in the bargaining unit member's legal residence.)

- C. Upon return from sick leave, the bargaining unit member shall furnish a written, signed statement on Board prescribed sick leave forms specifying for which of the above reasons the sick leave was used. If medical attention was required, the member shall state the name and address of the attending physician and date(s) on which the physician was consulted.
- D. The Board of Education, through its administrators, and the bargaining unit members shall abide by all applicable terms of the Family Medical Leave Act of 1993 and the official interpretation thereof, regulations and amendments thereto.

The Board of Education, through its administrators, may exercise all permissible rights granted by said act, interpretations, regulations and amendments.

The Board shall not be obligated by this Article to pay for fringe benefits in excess of that required by the Family Medical Leave Act of 1993.

For purposes of this section, "12 month period" is defined as the "12 month period measured forward from the date the employee's first FMLA leave begins" (ie the leave year is specific to each employee. The employee would be entitled to 12 weeks of leave during the 12-month period beginning on the first date FMLA leave is taken. The next 12-month period would commence the first FMLA leave is taken after completion of any previous 12-month period.

- E. Unused sick leave shall be cumulative up to 260 days.
- F. The transferring of unused sick leave from one governmental agency to Green Local School District shall be in accordance with the O.R.C.
- G. Falsification and/or misuse of sick leave shall be grounds for suspension, termination, and/or reprimand.
- H. Any employee who has perfect attendance shall receive a two-hundred dollar (\$200.00) bonus paid at the end of the school year. Perfect attendance means no regular work days missed for any reason except paid holidays, vacation and personal days.
- I. Bargaining unit employees who have exhausted their sick days may borrow up to five (5) prior to accruing the days.

### ARTICLE 13 - WAGES

- A. Effective July 1, 2013, all bargaining unit employees shall receive a zero (0) wage increase.
- B. Maintain the Me Too clause in reference to additional salary increases received by Central Office staff or Teachers. Once newly hired, Central Office staff or Building Principal salary have been set, any increase in salary shall fall under the Me Too.

The parties agree to reopen negotiations second and third year of the contract for wages only.

**ARTICLE 14 - FRINGE BENEFITS**

- A. Life Insurance- \$20,000 Board Paying Premium  
\$20,000 Optional for Employee Payment
- B. SERS Pick-Up- As currently handled
- C. Dental Plan- Provided 80% Board Paid  
20 % Employee paid
  - \$ 25- Single Deductible
  - \$ 50- Family Deductible
  - \$1500- Calendar Year Maximum
  - \$1000- Orthodontic Lifetime

D. Health Insurance

1. The Board of Education shall provide the Health Insurance plan provided by the Council of Government - Scioto County Health Plan.
2. Effective January 1, 2011 the Health Insurance Premium Cost will be shared with the Board of Education paying ninety percent (90%) and newly hired bargaining unit employees paying ten percent (10%). Effective January 1, 2011, current bargaining unit employees shall pay six percent (6%) with the Board paying ninety-four percent (94%). Effective July 1, 2011, the Health Insurance Premium Cost will be shared with the Board of Education paying ninety-three percent (93%) and the bargaining unit employees paying seven percent (7%). Effective July 1, 2012, the Health Insurance Premium Cost will be shared with the Board of Education paying ninety percent (90%) and the bargaining unit employees paying ten percent (10%). Reopen 2<sup>nd</sup> and 3<sup>rd</sup> year for language only, not percentage.
3. During the duration of this contract, all employees eligible for Health Insurance and employed by the Board of Education who choose to withdraw by October 10<sup>th</sup> or remain withdrawn from the Health Insurance Plan will be paid a taxable bonus, no later than December 31<sup>st</sup> of each contract year.

The taxable bonus shall be as follows:

- a. Classified Employee eligible for a single plan Health Insurance-\$800.00
- b. Classified Employee eligible for Family Health Insurance with two (2) covered persons - \$1550.00
- c. Classified Employee eligible for Family Health Insurance with three (3) or more covered persons- \$1800.00

Employees not on the health insurance plan or those who withdraw from the plan shall not be permitted to join the plan for a period of six (6) months unless their spouses plan becomes unavailable. Any employee whose spouse's plan is terminated may join the plan immediately or within thirty (30) days. If any employee is paid a taxable bonus for withdrawing or remaining of the Health Insurance plan provided, before the six (6)

months grace period, the Board of Education reserves the right to assess the employee, by payroll deduction a specified amount to recover the taxable bonus in full. Said recovery shall be made in equal amounts over the remaining pay periods of the school year.

4. A \$250.00 bonus will be paid each year, during the duration of this contract, to each bargaining unit member, who is eligible to be insured under a family plan, but who is insured under a single plan, and to each, who is insured under a family plan and, in spite of their continued eligibility to remain on the family plan, moves to a single plan by October 10<sup>th</sup> of the contract year. Said employees must also have continued to be eligible for a family plan and remain on a single plan for 6 months or more. The Board shall recover the bonus paid from any member who either loses eligibility for the family plan or returns to the family plan before reaching the six month period. Said recovery shall be made in equal amounts over the remaining pay periods of the school year.
5. The Board of Education will take all lawful steps required to establish a cafeteria benefit plan as permitted by, and subject to, the provisions of section 125 of the Internal Revenue Code.

- E. Vision Insurance - The Board agrees to pay 100% of the cost of eyeglass protection plan for all non-certified employees.

The protection plan shall be Plan C; lenses and frames every 12 months.

Deductibles include \$10.00 for exams and \$25.00 for frames.

- F. Severance Pay - Upon retirement, non certified personnel shall be entitled to receive remuneration or unused sick leave according to the following:
1. The amount to be paid retiring non-certified personnel shall be determined by multiplying the number of days of accumulated sick leave by the daily rate of up to one-fourth of the unused or a maximum of 56.5 days.
  2. The daily rate of pay shall be calculated by dividing the employee's annual salary rate at the time of retirement by the number of days in their contractual year.
- G. The Board will replace uniforms on an as needed basis due to excessive wear, tear, stain or due to weight loss or gain. The Board will supply 5 new uniforms to all new employees.

#### **ARTICLE 15 - SERS PICK-UP UTILIZING THE SALARY REDUCTION METHOD**

The Green Local Board of Education agrees with the Green Local OAPSE Association to SERS pick-up utilizing the salary reduction method contributions to the School Employees Retirement System paid upon behalf of the employees (at no cost to the Board) in the bargaining unit under the following terms and conditions:

- A. The amount to be picked-up on behalf of each employee shall be the percentage allowed by the School Employees Retirement System, of the employee's gross annual compensation. The employee's annual compensation shall be reduced, at no cost to the Board, by an amount equal

- to the amount picked-up by the Board for the purpose of state and federal tax only.
- B. The pick-up percentage shall apply uniformly to all members of the bargaining unit and shall become effective immediately, provided all forms and resolutions are okay by the SERS.
  - C. No employee covered by this provision shall have the option to elect a wage increase or other benefit in lieu of the employer's pick-up.
  - D. Payment for all paid leaves, sick leave, personal leave, severance and supplementals including unemployment and workers' compensation shall be based on the employee's daily gross pay prior to reduction as basis (e.g. gross pay divided by the number of days in an employee's contract).

Each employee will be responsible for compliance with Internal Revenue Service salary exclusion allowance regulations with respect to the pick-up in combination with other tax deferred compensation plans.

If the foregoing pick-up provisions are nullified by subsequent Internal Revenue Service Rulings, Ohio Attorney General Opinions, or other governing regulations, the Board of Education will be held harmless and this Article of Agreement shall be declared null and void.

#### **ARTICLE 16 – VACATIONS**

- A. All 12-month employees are entitled to and shall be granted, upon request, two (2) weeks' vacation with pay each school year, for the first five (5) years of service.
- B. All 12-month employees are entitled to and shall be granted, upon request, three (3) weeks' vacation with pay each school year, for each year after five (5) up to and including twenty (20) years.
- C. All 12-month employees are entitled to and shall be granted, upon request, four (4) weeks' vacation with pay each school year, for each year after twenty (20) years.
- D. All 12-month employees are permitted to carry over thirty (30) days vacation into the next year.

#### **ARTICLE 17 - CALAMITY DAY**

- A. All non-teaching employees shall be paid their appropriate rate of pay for all days or part of a day when schools in which they are employed are closed owing to an epidemic or other public calamity. Employees required to work on a calamity day shall be compensated at a rate of 1 and ½ times the regular hourly rate for all time worked.
- B. Employees shall be paid their applicable rate of pay for all hours spent in excess of their contracted days/hours.

### **ARTICLE 18 - BUS MECHANIC**

- A. The bus mechanic shall be required to furnish his/her own hand tools.
- B. The bus mechanic shall turn into the Board broken or worn out tools and the Board will replace them. If tools are purchased, the mechanic shall have prior approval and show receipts for the purchase of such tools.
- C. The Board shall purchase and maintain necessary safety equipment for the garage.
- D. The Board shall purchase and maintain shop equipment.

### **ARTICLE 19 - FREE ADMISSION TO SCHOOL ACTIVITIES**

- A. Parties agree that the current policy of free admission to school functions for all regularly employed personnel and their spouse shall become a part of this Contract.
- B. Each school employee will be permitted to use the high school cafeteria dining area for personal activities two (2) times per school year (July 1 - June 30) provided that the following guidelines are adhered to:
  - 1. A two (2) week notice is given to school administrators prior to the date as the scheduled request (for scheduling purposes).
  - 2. Each school employee must sign the school district's Facility Use Contract when requesting the school facility.
  - 3. Failure to comply with the Facility Use Contract will forfeit a school employee from future free use of the school facility.
  - 4. Activities scheduled under this Article shall comply with Federal, State, Local, and School policy. Failure of compliance will forfeit free use or any use of the school facility.

### **ARTICLE 20 - REPORT PAY**

- A. In the event an employee is required or requested to report other than his/her normal schedule, he/she shall be paid at least two (2) hours pay at his/her applicable rate of pay.

### **ARTICLE 21 - CLASSIFICATION PAY**

- A. The Board agrees that if any employee is requested to and does perform work normally performed by an employee holding a higher classification for five (5) days or more, that such employee shall receive the rate of pay normally paid the higher classified employee.

### **ARTICLE 22 - OVERTIME**

- A. All hours over forty (40) in one work week shall be paid at the rate of time and one-half (1.5). Employees shall take either the pay for overtime or take compensatory time off in lieu

of monies earned in overtime. Compensatory time off will be taken at the appropriate rate of overtime.

- B. Regular employees who are scheduled less than forty (40) hours per week according to their work job description and work calendar shall be covered under the same language listed in Section A of this Article if they are requested by their supervisors to work beyond their normal work day hours. If compensatory time off is accumulated, this compensatory time off request will have to be approved by their supervisors in terms of actual hours/days to be taken. Section B of Article 30 Personal Leave should be adhered to in reference to a compensatory time off request.

### ARTICLE 23 - HOLIDAY

- A. Twelve (12) month employees will have the following paid holidays.
  - 1. New Year's Day
  - 2. Martin Luther King Day
  - 3. Memorial Day
  - 4. Independence Day
  - 5. Labor Day
  - 6. Thanksgiving Day
  - 7. Day after Thanksgiving
  - 8. Christmas Eve Day
  - 9. Christmas Day
- B. Nine (9) month employees will have the following paid holidays.
  - 1. New Year's Day
  - 2. Martin Luther King Day
  - 3. Memorial Day
  - 4. Labor Day
  - 5. Thanksgiving Day
  - 6. Christmas Day
- C. If the holiday falls on a Saturday, the preceding day (Friday) shall be the holiday.
- D. If the holiday falls on Sunday, the following day (Monday) shall be the holiday.
- E. Any classified employee required to work on a holiday shall receive double time.
- F. An exception to the above would be made if a school make-up day is scheduled on a holiday in which case the employee shall receive straight time.

### ARTICLE 24 - BUS DRIVERS

- A. Normal working hours for regular drivers shall be five (5) hours per day.
- B. Each driver shall be paid for all time that is spent on their bus including dead head, breakdown, and maintenance time.

- C. The Board of Education will pay for school bus driver's CDL license renewal. Bus drivers will need to bring verification of payment of CDL renewal fees to the treasurer's office for reimbursement.
- D. The Board of Education will pay thirty dollars (\$30.00) to those school bus drivers randomly selected for drug and alcohol testing as required by law. School bus drivers must submit verification of testing to the treasurer's office for reimbursement.
- E. Extra Trip Policies:
  - 1. All field trips and extra trips shall be offered to regular bus drivers on a rotating basis before they are offered to substitute bus drivers.
  - 2. Extra trips shall be assigned by the seniority of the bus drivers who sign up to take extra trips.
  - 3. Payment for extra trips shall be paid at zero (0) step of the bus drivers salary schedule for all hours spent on trip.
- F. The Superintendent shall have the right to assign the least senior driver to an extra trip after all bargaining unit drivers and all substitute drivers have been offered the trip.
- G. Drivers shall be paid a minimum of three (3) hours at zero step of the bus driver's salary schedule show up pay when extra trips are cancelled.

**ARTICLE 25 - DISCIPLINE**

- A. No Bargaining unit shall be disciplined without just cause. Unless a regular employee presents a clear and present danger to the health and safety of himself, students or others as determined by a school administrator, no disciplinary action involving the issuing of a suspension or terminating without pay shall be taken without first having had a hearing.
- B. Except in the case of termination, disciplinary action shall consist of a course designed to improve the quality of the regular employee. Disciplinary actions shall be done in private. Except in cases where the presence of the employee shall pose a threat to the health or safety of himself or others as determined by a school administrator, the categories of discipline and the disciplinary action that normally will be taken are as follows:

**CATEGORIES**

**NORMAL DISCIPLINARY ACTION**

- |     |  |     |  |
|-----|--|-----|--|
| I.  | Incompetency, inefficiency, insubordination, or discourteous treatment of the public   | (a) | Discussion or oral reprimand.          |
| II. | Dishonesty, neglect of duty<br>Acts of misfeasance, malfeasance or nonfeasance or the second offense of incompetency, inefficiency, insubordination, discourteous treatment of the public. | (b) | Written reprimand or minor suspension. |

- III. Drunkenness, drugs, immoral conduct, brutality or second offense of dishonesty, neglect of duty, acts of misfeasance malfeasance or nonfeasance or third offense of incompetency, inefficiency, insubordination or discourteous treatment of public.
  - (c) Long-term suspension or termination with a full hearing
- C. Disciplinary action taken more than 3 years prior to the current school year shall not be used as prior offenses in Categories I and II. Disciplinary action taken more than 5 years prior to the current school year shall not be used as prior offenses in Category III.
- D. The employee's personnel file shall be available, during working hours, for inspection upon request of such employee. Said employee shall not be permitted to remove any document or record from such file, but shall be provided copies of any materials contained therein upon payment of costs of reproduction.
- E. Discipline as outlined in this Article are grievable under the Grievance Procedure Article
- F. If an employee's name is to be placed on the Board agenda for discussion, they will be notified.
- G. Employees shall be entitled to Union Representation at all levels of discipline.
- H. In the event an employee is arrested, charged, cited or indicted for an offense that would be a disqualifying offense under the criminal background check law (Ohio Revised Code section 3319.39 or subsequent applicable section), the Superintendent must issue an indefinite suspension from all duties that require the care, custody or control of a child pending the outcome of the criminal action against the employee.

**ARTICLE 26 - PROFESSIONAL LEAVE**

- A. Professional leave is defined as meetings of a relative short duration such as: conferences, workshops, seminars, and may include visitations to other schools.
- B. Members of the bargaining unit may be granted professional leave if the request meets the following criteria.
  - B.1 directly related to their assigned professional duties;
  - B.2 designed to improve the individual's professional performance in his/her assigned duties;
  - B.3 is approved by the Superintendent or, where appropriate, the School Board.
- C. Request for professional leave must be submitted to the Superintendent or his designee in time to be placed on the next Board of Education meeting agenda (noon Wednesday before regular Monday meetings.)
- D. Reimbursement for reasonable expenses excluding non-member fees and non-related expenses for transportation, lodging, meals and registration fees may be authorized if

submitted for on Board of Education prescribed forms for approval and provided the individual produces the appropriate receipts to the Board Treasurer. Requests for professional leave may be evaluated on the basis of specific appropriation requests.

- E. The Board of Education will have final approval on all requests.
- F. Attendance shall be required at the professional meetings for which professional leave has been granted.
- G. Attendance shall not exceed three (3) days of the school year unless special permission is granted by the Board of Education.
- H. A brief written report covering the important topics discussed, new ideas learned, etc., shall be submitted to the Board of Education at the next regular meeting after the professional meeting attendance.

#### ARTICLE 27 - CHILD CARE LEAVE

- A. The Board shall grant unpaid leave of absence for child care related reasons. The purpose of such leave of absence shall be to provide the bargaining unit member with the opportunity to care for a newborn child, or an adopted infant under three (3) years of age. If the leave commences prior to the close of the first school semester, the leave shall extend for the remainder of that school year only. If the leave commences during the second school semester, the leave shall extend for the remainder of that school year if requested and for the following school year as well.
- B. At the discretion of the Board, the employee may be allowed to return to duty at an earlier date if he/she so requests and the Board approves such request. Written application for leave under this provision shall be made on Board prescribed forms to the Superintendent at least thirty (30) days prior to the requested commencement date of such leave.

The applicant shall state the purpose of the leave, the period of time involved, and a signed statement regarding the need for such leave. The Board may, at its discretion, grant an extension to an individual on leave, if so requested.

- C. Time spent on approved unpaid leaves of absences shall not break the continuous service of an individual on such leave. However, time spent on such leave shall not be applied, to salary schedule increments with the exception of an increment due an individual who returns from leave and worked at least 120 days in the year prior to commencing such leave.
- D. Upon return to service in the District, the individual shall be restored to his/her former position, if possible, or to one of comparable status. This provision shall not preclude the Superintendent's rights or authority to direct and assign as per O.R.C. 3319.01
- E. The Board of Education, through its administrators, and the bargaining unit members, shall abide by all applicable terms of the Family Medical Leave Act of 1993 and the official interpretations thereof, regulations and amendments thereto.

The Board of Education, through its administrators, may exercise all permissible rights granted by said act, interpretations, regulations and amendments thereto.

The Board shall not be obligated by this Article to pay for fringe benefits in excess of that required by the Family Medical Leave Act of 1993.

#### **ARTICLE 28 - MILITARY LEAVE**

- A. All bargaining unit members who are members of the Ohio National Guard, the Ohio Defense Corps, the Ohio Naval Militia or members of other reserve components of the Armed Forces of the United States shall be granted a leave of absence for such time as they are in military service or field training or active duty for a period of time not to exceed thirty (30) days in any one (1) calendar year. The rate of compensation shall be the difference between the employee's regular compensation and the remuneration received by him/her for such military service.

#### **ARTICLE 29 - JURY DUTY LEAVE**

- A. Absence for jury duty is permissible. After absence for such duty, either reporting or service, the bargaining unit member shall return payment for service rendered, to the Board Treasurer and at the next regular pay period, receive full payment of his/her regular salary from the Board of Education for the days of excused absence for this purpose.
- B. If the bargaining unit members jury duty rate of pay is greater than the bargaining unit members regular salary daily rate of pay, the bargaining unit members has the option of being docked one (1) days pay and retaining the payment for jury duty. It is the responsibility of the bargaining unit to provide verification of jury duty reporting or service to the school treasurer for payment purposes.

#### **ARTICLE 30- PERSONAL LEAVE**

- A. Upon the approval of the building principal or the Local Superintendent, employees shall be granted three (3) unrestricted personal leave days during each school year without loss of salary.
- B. No more than two (2) of the employees in a classification may be granted personal leave on the same day, unless the principal has provided written authorization. Personal leave days may not be used the day before or the day after a vacation or holiday, during the two (2) week period following the beginning of the school year, or during the two (2) week period prior to the ending of the school year. In case of demonstrated emergency, these rules may be waived by the Board of Education.
- C. Requests for personal leave shall be made on the Board of Education prescribed forms and shall be submitted to the administrator not later than two (2) calendar days prior to the requested date of use.
- D. Personal leave shall not be accumulated from school year to school year.

- E. Personal leave shall be used in half or full-day increments only.
- F. A bonus will be provided to bargaining unit members for not using their personal leave during the school year, July through June 30. One hundred twenty dollars (\$120) will be awarded those who do not use any of the three (3) allocated days, eighty dollars (\$80.00) to those who use one day and forty dollars (\$40.00) to those who use two days.

**ARTICLE 31 - ASSIGNMENTS AND TRANSFER**

- A. Should a change in assignment between buildings or between job assignments be anticipated, the principal will inform the bargaining unit member concerned. At the bargaining unit member's request, the principal will meet with the individual to discuss the proposed change. The Cafeteria manager shall make job assignments within each cafeteria and building assignments with approval of the Superintendent.
- B. A bargaining unit member shall have the right to request transfer from building to building by making a formal written request to the Superintendent no later than June 1<sup>st</sup> of the current school year. The request for voluntary transfer shall be kept on file for at least one (1) year.
- C. Any employee transferred to a new classification shall be placed on the increment step in the new classification based on his/her current seniority status with the School District.
- D. Nothing in this or the following Article shall preclude the Superintendent's right to transfer under Section 3319.01 O.R.C.; nor the Board of Education's right to determine when a vacancy exists, and whether or not to fill such vacancy.

**ARTICLE 32 - VACANCIES**

- A. When a vacancy becomes known among positions held by non-teaching personnel, it will be posted within a reasonable period of time on the bulletin board in each building. The vacancies shall be posted for a minimum of five (5) working days and contain the following:
  1. The position(s) available.
  2. The requirements and qualifications for the job.
  3. The application deadline.
  4. The anticipated starting date.
- B. Applications for vacancies must be filed within seven (7) days of the original posting. Such vacancies shall be filled with consideration given to the individual's qualifications for the position, classification and training as determined by the Superintendent. If two or more equally qualified applicants apply for the position, seniority will be the determining factor.
- C. An employee shall have a 30-day probation period to either stay in the new position or return to their former position at their former rate of pay. The Board of Education shall also have the option of returning the employee to his/her former classification and position and at the same rate of pay if the person cannot perform the required work in the new classification.
- D. If an employee is not selected through the above process, the Board may fill the position with a newly hired employee.

### **ARTICLE 33 - ASSOCIATION TIME**

- A. The OAPSE President and/or his/her designated representative shall be provided time during the school day with continuity of pay to conduct business with or concerning the Board or its designees, providing such absence can be covered by the building administrator in charge of such person. Time shall not exceed 30 minutes per session or per day.

### **ARTICLE 34 - SECONDARY WORK POSITIONS**

Secondary work positions will be established to permit regularly employed classified staff members the opportunity to benefit from additional work in the same classified work area or other classified work areas.

The following guidelines shall apply:

1. Regularly employed classified staff members shall sign up for secondary work positions the 1<sup>st</sup> full week of school each school year for call out purposes.
2. During the sign up period, regularly employed classified staff members shall sign up for the classified work positions in which they want to perform secondary work.
3. Secondary work positions will be awarded on a seniority basis and ability to perform the work assignments.
4. Regularly employed classified staff members that do not perform the assigned work assignment satisfactorily will be taken off the rotation list.
5. Classified staff members working secondary positions may work their primary position and the secondary position up to 40 hours a week. Over 40 hours is not permitted unless prior approval from the Superintendent is given.
6. Secondary work positions shall be paid at the regularly employed classified staff members' years of experience in the assigned secondary work position assignment. (For example: If a regularly employed cook is working a custodial position, the cook would receive the rate of pay based on years of experience at the custodial position.)
7. Regularly employed classified staff members must fulfill their regular contractual assignment before being call out for secondary work positions.
8. In the event a bargaining unit employee is off work, his/her duties shall be offered to qualified, available bargaining unit employees before assigning to a substitute as long as it does not interfere with the employee's normal work schedule.

### **ARTICLE 35 - CONTRARY TO LAW PROVISIONS**

- A. If any provision of this Agreement, or the application of any provision, shall be rendered or declared invalid, unlawful, or not enforceable by any court action or by reason of any existing or subsequently enacted legislation, then such provision shall not be applicable, performed or enforced, but all remaining parts of this agreement shall remain in full force and effect for the term of this Agreement.

ARTICLE 36 - DURATION OF CONTRACT

The agreement between the Green Local Board of Education and the Ohio Association of Public School employees (Local 752) shall be in effect for three (3) years beginning July 1 2013 to June 30, 2016 at which time it shall expire.

Except as otherwise specifically provided in the written provisions of this Agreement, the Green Local Board of Education has the sole and exclusive right to make all decisions relevant to the conduct and management of the school as prescribed by law.

Signed this \_\_\_\_ day of \_\_\_\_\_ by the parties:

FOR THE ASSOCIATION

FOR THE BOARD

<u>Bry Cliff 9/19/13</u>	<u>Sandra L. Myers 10-14-13</u>
<u>Karen Bailey 9/19/13</u>	<u>BO Hill 10-14-13</u>
<u>Frieda Otworth 9/19/13</u>	<u>Sandra D. Cherry 10-15-13</u>
_____	<u>Sandra C. Poe 10-15-13</u>

**2013-14 school year**  
**GREEN LOCAL SCHOOL**  
**Classified Employees**

same as 12-13, 11-12, 10-11, 09-10, 08-09 & 07-08 schedules (except bus trips increase & minimum wage increase)

revised 7.26.13

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10 mo. BUILDING SECRETARY		
1456	hours	7 hr. day
208 contract days		
		<i>no incr</i>
Yr. Exp	13-14 Salary	13-14 hrly
0	\$ 17,515.68	\$ 12.03
1	\$ 17,879.68	\$ 12.28
2	\$ 18,127.20	\$ 12.45
3	\$ 18,432.96	\$ 12.66
4	\$ 18,709.60	\$ 12.85
5	\$ 19,000.80	\$ 13.05
6	\$ 19,277.44	\$ 13.24
7	\$ 20,238.40	\$ 13.90
8	\$ 21,184.80	\$ 14.55
9	\$ 22,131.20	\$ 15.20
10	\$ 23,063.04	\$ 15.84
11	\$ 24,067.68	\$ 16.53
15	\$ 24,367.68	\$ 300
20	\$ 24,667.68	\$ 300
25	\$ 25,267.68	\$ 600

9 mo. TEACHERS AIDE		
1316	hours	7 hr. day
188 contract days		
		<i>no incr</i>
Yr. Exp	13-14 Salary	13-14 hrly
0	\$ 13,436.36	\$ 10.21
1	\$ 13,804.84	\$ 10.49
2	\$ 14,291.76	\$ 10.86
3	\$ 14,739.20	\$ 11.20
4	\$ 15,160.32	\$ 11.52
5	\$ 15,594.60	\$ 11.85
6	\$ 16,042.04	\$ 12.19
7	\$ 16,450.00	\$ 12.50
8	\$ 16,910.60	\$ 12.85
9	\$ 17,331.72	\$ 13.17
10	\$ 17,805.48	\$ 13.53
11	\$ 18,226.60	\$ 13.85
15	\$ 18,526.60	\$ 300
20	\$ 18,826.60	\$ 300
25	\$ 19,426.60	\$ 600

CAFETERIA COOK ( 9 mo.)		
1222	hours	6.50 hr. day
188 contract days		
		<i>no incr</i>
Yr. Exp	13-14 Salary	13-14 hrly
0	\$ 15,250.56	\$ 12.48
1	\$ 15,311.66	\$ 12.53
2	\$ 15,397.20	\$ 12.60
3	\$ 15,494.96	\$ 12.68
4	\$ 15,592.72	\$ 12.76
5	\$ 15,690.48	\$ 12.84
6	\$ 15,788.24	\$ 12.92
7	\$ 15,861.56	\$ 12.98
8	\$ 15,983.76	\$ 13.08
9	\$ 16,069.30	\$ 13.15
10	\$ 16,130.40	\$ 13.20
11	\$ 16,264.82	\$ 13.31
15	\$ 16,564.82	\$ 300
20	\$ 16,864.82	\$ 300
25	\$ 17,464.82	\$ 600

REGULAR BUS DRIVERS ( 9 mo.)		
930	hours	5 hr. day
186 contract days		
		<i>no incr</i>
Yr. Exp	13-14 Yr	13-14 hrly
0	\$ 14,191.80	\$ 15.26
1	\$ 14,275.50	\$ 15.35
2	\$ 14,377.80	\$ 15.46
3	\$ 14,489.40	\$ 15.58
4	\$ 14,591.70	\$ 15.69
5	\$ 14,684.70	\$ 15.79
6	\$ 14,768.40	\$ 15.88
7	\$ 14,889.30	\$ 16.01
8	\$ 15,019.50	\$ 16.15
9	\$ 15,103.20	\$ 16.24
10	\$ 15,214.80	\$ 16.36
11	\$ 15,372.90	\$ 16.53
15	\$ 15,672.90	\$ 300
20	\$ 15,972.90	\$ 300
25	\$ 16,572.90	\$ 600
extra trips		\$ 15.26

BUS MECHANIC ( 12 mo.)		
1820	hours	7 hr. day
260 contract days		
		<i>no incr</i>
Yr. Exp	13-14 Yr	13-14 hrly
0	\$ 29,902.60	\$ 16.43
1	\$ 30,539.60	\$ 16.78
2	\$ 31,249.40	\$ 17.17
3	\$ 31,959.20	\$ 17.56
4	\$ 32,596.20	\$ 17.91
5	\$ 33,251.40	\$ 18.27
6	\$ 33,997.60	\$ 18.68
7	\$ 34,671.00	\$ 19.05
8	\$ 35,380.80	\$ 19.44
9	\$ 36,072.40	\$ 19.82
10	\$ 36,745.80	\$ 20.19
11	\$ 37,401.00	\$ 20.55
15	\$ 37,701.00	\$ 300
20	\$ 38,001.00	\$ 300
25	\$ 38,601.00	\$ 600

AUXILLARY MAINTENANCE (12 mo.)		
2080	hours	8 hr. day
260 contract days		
		<i>no incr</i>
Yr. Exp	13-14 Salary	13-14 hrly
0	\$ 26,811.20	\$ 12.89
1	\$ 27,144.00	\$ 13.05
2	\$ 27,456.00	\$ 13.20
3	\$ 27,809.60	\$ 13.37
4	\$ 28,225.60	\$ 13.57
5	\$ 28,620.80	\$ 13.76
6	\$ 28,995.20	\$ 13.94
7	\$ 29,307.20	\$ 14.09
8	\$ 29,702.40	\$ 14.28
9	\$ 30,056.00	\$ 14.45
10	\$ 30,430.40	\$ 14.63
11	\$ 30,825.60	\$ 14.82
15	\$ 31,125.60	\$ 300
20	\$ 31,425.60	\$ 300
25	\$ 32,025.60	\$ 600

eff 7-1-13 all trip hrs paid @ zero step

2013-14 school year  
 GREEN LOCAL SCHOOL  
 Classified Employees

same as 12-13, 11-12, 10-11, 09-10, 08-09 & 07-08 schedules (except bus trips increase & minimum wage increase)

revised 7.26.13

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DAY / EVENING CUSTODIAN ( 8 hr.)

1488	hours	8 hr. day
<b>186 contract days</b>		<i>no incr</i>
Yr. Exp	13-14 Yr	13-14 hrly
0	\$ 18,466.08	\$ 12.41
1	\$ 18,585.12	\$ 12.49
2	\$ 18,704.16	\$ 12.57
3	\$ 18,852.96	\$ 12.67
4	\$ 18,927.36	\$ 12.72
5	\$ 19,120.80	\$ 12.85
6	\$ 19,239.84	\$ 12.93
7	\$ 19,358.88	\$ 13.01
8	\$ 19,477.92	\$ 13.09
9	\$ 19,701.12	\$ 13.24
10	\$ 19,909.44	\$ 13.38
11	\$ 20,162.40	\$ 13.55
15	\$ 20,462.40	\$ 300
20	\$ 20,762.40	\$ 300
25	\$ 21,362.40	\$ 600