

**DEPUTY ROAD SUPERINTENDENT  
MEMORANDUM OF UNDERSTANDING**

**PREAMBLE:** The Hubbard Township Board of Trustees desire to establish a temporary position within the Hubbard Township Road Department to facilitate the continuation of supervision, job assignment of function during the periods of time when the part-time road superintendent (non-union, serve at the pleasure of, management position) is not in the work place because of his limited hours of work requirement so as to be "part-time" employment with Hubbard Township.

**CHAIN OF COMMAND STRUCTURE** (as revised): for **DUTY ROAD SUPT**

**BOARD OF TOWNSHIP TRUSTEES**

**TRUSTEE DIVISIONAL MANAGER**

**ROAD SUPERINTENDENT**

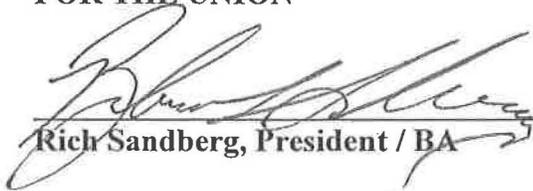
**SUPUTY ROAD SUPERINTENDENT**

**ROAD DEPARTMENT PERSONNEL/ASSIGNED WORKERS**

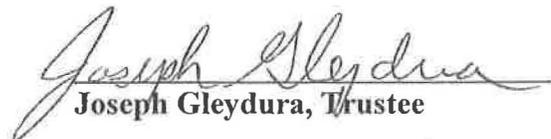
**POSITION OF DUPUTY ROAD SUPERINTENDENT:** duties and responsibilities

- 1) Act in the stead of the Road Superintendent when the superintendent is not on duty. Will report to the road superintendent.
- 2) Shall be in charge of any and all personnel assigned or hired within the road department. All township road department personnel will report to him/her.
- 3) Continue to be a member of the representing union/unit.
- 4) Shall be additionally compensated above the contract rate at an additional two dollars (\$2.00) per hour. To include all benefits, call out and overtime rates as currently observed within the current contract to include all elements thereof.
- 5) Shall be appointed/reappointed on a temporary basis on an annual basis during the first reorganizational meeting held on or about the first (1<sup>st</sup>) of January of each new year.

**FOR THE UNION**

  
Rich Sandberg, President / BA

**FOR THE TOWNSHIP**

  
Joseph Gleydura, Trustee