

ARTICLE 56 – DURATION OF AGREEMENT

- A. This Agreement (Addendums D-Wages 2013-14; 2014-15, E-National Trail Local School District Certified Personnel Salary Schedules as Proposed 2013-14; 2014-15, F-Supplemental Pay Schedule; subject to adoption by the parties shall be for a two year (2) period, effective as of July 23, 2013 and ending June 30, 2015.
- B. **Articles 1-54** will remain as agreed upon on June 29, 2011. Negotiations will be initiated regarding **Articles 1-54** during the Spring of 2014.
- C. Either party may initiate negotiations for a successor Agreement by written notification to the other party not more than one hundred twenty (120) days but not less than ninety (90) days prior to the expiration date of this Agreement (June 29, 2014 for Articles 1-54).
- D. A mutually agreeable meeting date shall be adopted by the spokesperson for the two (2) parties.

NATIONAL TRAIL LOCAL SCHOOL DISTRICT

NATIONAL TRAIL EDUCATION ASSOCIATION (NTEA)

By: 
Board President

By: 
Association President


Superintendent


NTEA Negotiations Representative


Treasurer


NTEA Negotiations Representative


NT BOE Negotiations Representative


NTEA Negotiations Representative


NT BOE Negotiations Representative


NTEA Negotiations Representative

**NATIONAL TRAIL LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR MEETING
NATIONAL TRAIL CAFETORIUM
HELD ON JULY 23, 2013 AT 6:30 P.M.**

President Lee called the meeting to order at 6:34 o'clock p.m.

ROLL CALL: Mrs. Lee – Present
Mr. Davies – Present
Mr. Green – Present
Mr. McWhinney – Present
Mrs. Smith - Present

FIVE MEMBERS PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

#1071-13 Mr. Green moved and Mr. Davies seconded the motion that copies of the June 25, 2013 Regular Meeting minutes were delivered to each member of the Board prior to this meeting.

ROLL CALL: Mr. Green – Aye
Mr. Davies - Aye
Mrs. Lee – Aye
Mr. McWhinney – Aye
Mrs. Smith - Aye

FIVE AYES – MOTION CARRIED

SUPERINTENDENT REPORTS

- A. Principal/Supervisors Reports were given.
- B. Superintendent Report was given.

BOARD BUSINESS

#1072-13 A. Consent Agenda. All items listed are recommended for approval by the Superintendent.

1. The Superintendent recommended the Board **adopt** the following **resolution**:

WHEREAS, the superintendent is the chief executive office for the Board of Education; and

WHEREAS, the acquisition of supplies, equipment, and services is centralized in the superintendent's office and through whose office all purchasing transactions are conducted.

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NOW THEREFORE BE IT RESOLVED under the provision of ORC 3313.47 and ORC 3391.01, the board assigns the superintendent the responsibility for the quality and quantity of purchases and

BE IT FURTHER RESOLVED under the provision of ORC 3313.47 and ORC 5705.41, the Superintendent is hereby designated purchasing agent for Fiscal Year 2014 and authorized to approve purchases within the appropriated amounts in so far as such purchases are consistent with the approved education goals and programs of the district.

2. The Superintendent recommended the Board **adopt** the following **resolution**:

WHEREAS it may become necessary to employ temporary personnel for emergency or unexpected situation on a short term, casual per diem/hourly basis; and

WHEREAS it may be inefficient to call a special board meeting to employ such persons and/or not in the best interest of the district to wait until such time that the board might meet.

THEREFORE BE IT RESOLVED under the provisions of ORC 3313.47, the superintendent is hereby authorized to employ such temporary personnel as needed; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47, the Superintendent shall present such employment recommendations to the board at the next regular meeting for formal action for Fiscal Year 2014.

3. The Superintendent recommended the Board enter into an agreement between the Preble County Educational Service Center and the National Trail Local School District, for and in consideration of the services provided by the Preble County Professional Development Consortium, paid from Title II-A Improving Teacher Quality. **(SEE ATTACHED)**

$$\$2.25 \times \text{ADM } (1,131) = \$2,544.75$$

4. The Superintendent recommended the Board discard the following textbooks:

- a. Share – Houghton Mifflin publisher, copyright 1997 – 20 copies
- b. Discover – Houghton Mifflin publisher, copyright 1997 – 19 copies
- c. Hello – Houghton Mifflin publisher, copyright 1997 – 18 copies
- d. Surprise – Houghton Mifflin publisher, copyright 1997 – 19 copies

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- e. Wonders – Houghton Mifflin publisher, copyright 2001 – 19 copies
- f. Treasures – Houghton Mifflin publisher, copyright 2001 – 19 copies
- g. Surprises – Houghton Mifflin publisher, copyright 2001 – 18 copies
- h. Let’s Be Friends – Houghton Mifflin publisher, copyright 2001 – 16 copies
- i. Here We Go – Houghton Mifflin publisher, copyright 2001 – 19 copies
- j. Rainbow Bridge – Open Court publisher, copyright 1989 – 22 copies

5. The Superintendent recommended the Board approve the EPC Cooperative School Bus Purchasing Program Resolution: (Board adoption of this resolution does not obligate the district to purchase any number of school bus(es).)

Whereas the National Trail Board of Education wishes to advertise and receive bids for the purchase of one (1) school bus.

Therefore, be it resolved the National Trail Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards’ behalf as per the specifications submitted for the cooperative purchase of one (1) school bus.

6. The Superintendent recommended the **cooperative agreement** between National Trail Local Schools and the Preble County Educational Service Center to **employ two (2) certified teachers on a substitute, when called as needed basis, during the 2013-2014 school year**, to serve as **Substitute Classroom Para-Teachers** to assist teachers in providing students with academic instruction and intervention as assigned by the National Trail Local School District. **(SEE ATTACHED)**

7. The Superintendent recommended the Board adopt the 2013-2014 High School Staff Handbook, (All changes highlighted in yellow), Middle School Staff Handbook, and Elementary School Staff Handbook. **(SEE ATTACHED)**

8. The Superintendent recommended the Board enter into a contract between the National Trail Local Board of Education and the Board of Health of the Preble County General Health District, beginning August 1, 2013 and ending July 31, 2014. **(SEE ATTACHED)**

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Mrs. Smith moved and Mrs. Lee seconded the motion to approve the above Board Business A(1), (2), (3), (4), (5), (6), (7) and (8).

ROLL CALL: Mrs. Smith – Aye
Mrs. Lee – Aye
Mr. Davies - Aye
Mr. Green – Aye
Mr. McWhinney - Aye

FIVE AYES – MOTION CARRIED

BOARD BUSINESS

#1073-13 It was moved by Mrs. Lee and seconded by Mr. Green the motion to add item 18 to the consent agenda as follows:

The Superintendent recommends the approval of the following for the Director of Transportation and the Director of Facilities:

- a) Limit to eight (8) the number of vacation days that can be “rolled over” to the following year beginning with the 2013-2014 contract.

ROLL CALL: Mrs. Lee – Aye
Mr. Green – Aye
Mr. Davies - Aye
Mr. McWhinney – Aye
Mrs. Smith - Aye

FIVE AYES – MOTION CARRIED

#1074-13 A. Consent Agenda. All items listed are recommended for approval by the Superintendent.

1. The Superintendent recommended the Board accept Katelyn Deans’ resignation as Elementary Special Ed Intervention Specialist, effective immediately. **(SEE ATTACHED)**

2. The Superintendent recommended the Board accept Darren Lee’s resignation as teacher aide, effective July 23, 2013. **(SEE ATTACHED)**

3. The Superintendent recommended the Board accept, Melissa Keys’ request for an unpaid leave as fifth grade teacher for the 2013-2014 school year. **(SEE ATTACHED)**

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4. The Superintendent recommended the Board accept Gary Brooks' resignation as the Volunteer Assistant Varsity Football Coach, for the 2013-2014 school year, effective immediately. **(SEE ATTACHED)**

5. The Superintendent recommended the Board accept Marcus Calvert's resignation as the Volunteer Assistant Varsity Football Coach, for the 2013-2014 school year, effective immediately. **(SEE ATTACHED)**

6. The Superintendent recommended the Board accept Marcus Johnson's resignation as the Volunteer Assistant Varsity Football Coach, for the 2013-2014 school year, effective immediately. **(SEE ATTACHED)**

7. The Superintendent recommended the National Trail Local Board of Education hereby accept and employ the following personnel on a One (1) Year Limited Contract, effective the 2013-2014 school year, as presented at the Board Adopted Uniform Salary Schedule for Certificated Personnel. All necessary documentation must be completed through the Preble County Educational Service Center including a criminal background check.

- a. Lon Swihart – ½ Time High School Science Teacher, at Step 0 on the Board Adopted Uniform Salary Schedule, effective August 19, 2013.
- b. Elysia Terrill – High School Special Ed Intervention Specialist, effective August 19, 2013. (Level of experience to be determined by Mr. Kevin Turner, Preble County Educational Service Center)
- c. Shannon Toothman – Middle School Science Teacher, effective August 19, 2013. (Level of experience to be determined by Mr. Kevin Turner, Preble County Educational Service Center)

8. Certificated Personnel – Supplemental Contract – One (1) Year Contract for the **2013-2014 school year**. Employment is conditional on sufficient student numbers to support a viable team roster to be determined by the superintendent.

- a. Vicki Howard – 1) Middle School Yearbook Advisor
2) Middle School Student Council Advisor

The above are recommended for employment as presented at a salary according to the Board Adopted Supplemental Pay Schedule.

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*Furthermore, Rule 3301-27-01 requires all persons directing, supervising, or coaching a pupil activity program, which involves vigorous physical activity or contact, successfully complete a sports-related first aid training course and cardiopulmonary resuscitation (CPR – training). The rule also requires that all persons involved in such pupil activity programs attend annual seminars consisting of at least three (3) hours of instruction.

9. Non-certificated personnel – Contracts – One (1) Year contract for the **2013-2014 school year**, in accordance with the Board Adopted Supplemental Salary Schedule: RESOLUTION: Whereas, The National Trail Local Board of Education has offered the position of *Assistant Varsity Football Coach and Renaissance Club Advisor* to the certificated employees of the school district, and has not received any application from persons qualified according to the State Board of Education Standards. Employment is conditional on sufficient student numbers to support a viable team roster to be determined by the Superintendent.

Furthermore, said Board of Education has advertised the positions as being available to qualified applicants as set forth by State Board of Education Standards, therefore has agreed employment of non-certificated persons as coaches. (3313.53. O.R.C.)

- a. Gary Brooks – ½ Assistant Varsity Football Coach *
- b. Marcus Calvert – ½ Assistant Varsity Football Coach *
- c. Sindi Hoke – Renaissance Club Advisor
- d. Marcus Johnson – ½ Assistant Varsity Football Coach *

The above are recommended for employment as presented at a salary according to the Board Adopted Supplemental Pay Schedule

*Furthermore, Rule 3301-27-01 requires all persons directing, supervising, or coaching a pupil activity program, which involves vigorous physical activity or contact, successfully complete a sports-related first aid training course and cardiopulmonary resuscitation (CPR – training). The rule also requires that all persons involved in such pupil activity programs attend annual seminars consisting of at least three (3) hours of instruction.

10. The Superintendent recommended the approval of Article 56 and Addendums D, E and F of the Master Agreement between The National Trail Education Association and the National Trail Board of Education. (See Attached for Article 56 and Addendums E and F).

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Addendum D: The Salary Schedule shall be based on \$28,788 for the 2013-14 school year and \$29,292 for the 2014-15 school year.

WAGES:

Year 1 1.75% on base; AND one step increase based on step placement employee was on June 29, 2011 Agreement. If employee began employment at National Trail after the conclusion of the 2010-11 school year, they will advance one step beyond step they were hired in at after June 29, 2011. Employees who were at Steps 15 or 16 on June 29, 2011 will advance to Step 18. Employees who were at Step 18 or 19 on June 29, 2011 will advance to Step 21.

Year 2 1.75% on base; AND one step increase.

11. The Superintendent recommended the approval of the following for all classified employees:

WAGES:

Year 1 1.75% on base; AND one step increase based on step placement employee was on June 29, 2011 Agreement. If employee began employment at National Trail after the conclusion of the 2010-11 school year, they will advance one step beyond step they were hired in at after June 29, 2011. Employees who were at Steps 15 or 16 on June 29, 2011 will advance to Step 18. Employees who were at Step 18 or 19 on June 29, 2011 will advance to Step 21.

Year 2 1.75% on base; AND one step increase.

12. The Superintendent recommended the following for Maintenance/Custodians and Custodians and the twelve (12) month Secretaries: (including Executive Assistant and Assistants to Treasurer)

The addition of one (1) paid Holiday; ½ Christmas Eve and ½ New Year's Eve beginning with the 2013-14 contract.

13. The Superintendent recommended the approval of the following for the Director of Food Services; Director of Transportation and the Director of Facilities:

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WAGES:

Year 1 1.75% Salary Increase based on 2012-13 ending salary.

Year 2 1.75% Salary Increase based on 2013-14 ending salary.

14. The Superintendent recommended the following for the Director Food Service:

A two-hundred and thirty day (230) contract with seven (7) Holidays beginning with the 2013-14 contract.

15. The Superintendent recommended the following for the Director of Transportation and the Director Facilities:

The addition of two (2) paid Holidays; Christmas Eve and New Year's Eve beginning with the 2013-14 contract.

16. The Superintendent recommended the approval of the following for the Superintendent; HS Principal and Elementary Principal:

WAGES:

Year 1 .75% Salary Increase based on the 2012-13 ending salary.

Year 2 .75% Salary Increase based on the 2013-14 ending salary.

17. The Superintendent recommended the following for the Superintendent; HS Principal; MS Principal and Elementary Principal:

a) The addition of two vacation days to each contract beginning with the 2013-14 contract.

b) Limit to eight (8) the number of vacation days that can be "rolled over" to the following year beginning with the 2013-14 contract.

18. The Superintendent recommends the approval of the following for the Director of Transportation and the Director of Facilities:

a) Limit to eight (8) the number of vacation days that can be "rolled over" to the following year beginning with the 2013-2014 contract.

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Mr. Green moved and Mr. Davies seconded the motion to approve the above Board Business A(1), (2), (3), (4), (5), (6), (7), (8), (9), (10), (11), (12), (13), (14), (15), (16) (17) and (18).

ROLL CALL: Mr. Green – Aye
Mr. Davies – Aye
Mrs. Lee - Aye
Mr. McWhinney – Aye
Mrs. Smith - Aye

FIVE AYES – MOTION CARRIED

TREASURER - MR. KERRY M. BORGER

#1075-13 A. Consent Agenda. All items listed are recommended for approval by the Treasurer.

1. Financial Reports for the month of June 2013.
2. Payment of Current Bills in the amount of \$611,032.99 and Payroll in the amount of \$460,867.55 for the month of June 2013.
3. Approve return of advance of funds from the following funds to the General Fund:

HS Annual Yearbook Fund (200-9402)	\$1,989.28
8 th Grade Washington Trip Fund (300-9489)	\$2,591.50
H.S. Cheerleaders (200-9430)	\$1.23

4. The approval of the following for the Treasurer’s National Trail Contract:

WAGES:

Year 1 1.75% Salary Increase based on 2012-13 ending salary.

Year 2 1.75% Salary Increase based on 2013-14 ending salary.

5. The approval of the following for the Treasurer’s Joint Contract with the Preble County Educational Service Center :

COMPENSATION:

Year 1 1.75% Salary Increase based on 2012-13 ending salary.

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Mrs. Lee moved and Mrs. Smith seconded the motion to approve the above Treasurer's Agenda A(1), (2), (3), (4) and (5).

ROLL CALL: Mrs. Lee – Aye
Mrs. Smith – Aye
Mr. Davies - Aye
Mr. Green – Aye
Mr. McWhinney - Aye

FIVE AYES – MOTION CARRIED

MISCELLANEOUS

- A. Next regular Board of Education meeting is scheduled for Tuesday, August 27, 2013 at the National Trail School K-12 Facility at 6:30 o'clock p.m.
- B. Ohio School Boards Capital Conference is scheduled for November 10, 11, 12 and 13, 2013.
 - a. OSBA must receive registration no later than 3:00 o'clock p.m. on Monday, August 26, 2013 to secure on-line housing.

ADJOURNMENT

#1076-13 Mrs. Lee moved and Mr. Davies seconded the motion to adjourn.

ROLL CALL: Mrs. Lee – Aye
Mr. Davies - Aye
Mr. Green - Aye
Mr. McWhinney – Aye
Mrs. Smith - Aye

FIVE AYES – MOTION CARRIED

Meeting adjourned at 7:11 o'clock p.m.

CYNTHIA LEE, President

KERRY M. BORGER, Treasurer