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STATE EMPLOYMENT  
RELATIONSHIP BOARD

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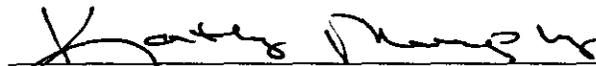
**MEMORANDUM OF UNDERSTANDING**

*between the*  
**Lakewood Board of Education**  
*and the*  
**Ohio Association of Public School Employees (OAPSE) Local 129**

The Lakewood Board of Education, through its administrative agent, Superintendent of Schools, Jeffrey W. Patterson, and the Ohio Association of Public School Employees (OAPSE) Local 129, through its president, Kathy M. Murphy, agree to the following:

Effective for the remainder of the 2013-2014 school year only (September 11, 2013 through August 31, 2014) the position of "Lead Technician" will be created and paid according to the addendum included. It is understood that the Job Responsibilities as currently listed may change to more accurately define the position and a formal Job Description will be created for additional clarity.

This Memorandum of Understanding supersedes existing contractual language and shall not be considered precedent setting.

  
\_\_\_\_\_  
Kathy W. Murphy, President Date  
OAPSE Local 129

  
\_\_\_\_\_  
Jeffrey W. Patterson, Superintendent Date  
Lakewood City Schools 9/11/13

**Job Posting:**

**Lead Technician:** Lakewood City School District, 260 day Contract. Requirements: Experience in supervising with knowledge of phone systems, computer programming, computer software, computer hardware, wireless networking, and purchasing of equipment/supplies.

**Qualifications:** Demonstrated skill in the leadership of personnel and programming, including but not limited to directing and supervising personnel; excellent interpersonal abilities that includes skill in oral and written communication; problem solving; and keeps current with technology.

**Responsible to:** Director of Special Programs and/or designee.

**Job Responsibilities:**

Technical liaison to LNOCA, Cox Cable, NOTA, and all other designated providers  
Supervises the technology staff in the installation, set up, maintenance, and repair of all computer and computer based equipment throughout the Lakewood School district.  
Provides expertise in the design, set up, and implementation of all computer based networks.  
Responsible for specification of all security related materials (hardware and software) on computer desktops, laptops, networks, and servers.  
Maintains and logs all work order systems  
Supervises all emergency needs (computer/network) throughout the district.  
Trains staff in computer related set ups and presentations, as needed, both in and out of the district.  
Provides inservice instruction to staff in the use of computers throughout the district.  
Provides instruction in preventative maintenance and repair of technology equipment  
Maintains confidentiality and security in all work responsibilities  
Other responsibilities as designated by Director of Special Programs

**LAKWOOD CITY SCHOOLS**

**0% Increase**

**Special Classified Personnel Salary Schedule Effective September 1, 2010 through August 31, 2014**

<b>Job Title</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>
Bookroom Manager	\$31,799	\$32,898	\$33,997	\$35,090	\$36,191	\$37,287	\$38,384	\$39,519	\$40,686	\$41,891	\$43,131
Printer Manager	\$31,799	\$32,898	\$34,218	\$35,532	\$36,845	\$38,160	\$39,477	\$40,836	\$42,243	\$43,696	\$45,192
Dropout Prev. Agent**	\$30,923	\$31,992	\$33,275	\$34,553	\$35,831	\$37,110	\$38,390	\$39,713	\$41,081	\$42,493	\$43,948
TV/Computer Tech.	\$35,945	\$37,188	\$38,431	\$39,669	\$40,914	\$42,147	\$43,392	\$44,675	\$46,052	\$47,357	\$48,698
AV Technician	\$31,799	\$32,898	\$33,997	\$35,090	\$36,191	\$37,287	\$38,384	\$39,519	\$40,686	\$41,891	\$43,131
Data Processing Tech.	\$31,799	\$32,898	\$33,997	\$35,090	\$36,191	\$37,287	\$38,384	\$39,519	\$40,686	\$41,891	\$43,131
Catalogue Technician	\$25,148	\$26,270	\$27,393	\$28,513	\$29,636	\$30,762	\$31,874	\$33,036	\$34,237	\$35,478	\$36,763
Media Tech./Order	\$26,757	\$28,074	\$29,392	\$30,705	\$32,021	\$33,339	\$34,653	\$36,020	\$37,441	\$38,921	\$40,457
Network Specialist	\$44,595	\$45,799	\$47,004	\$48,208	\$49,412	\$50,618	\$51,822	\$53,029	\$54,228	\$55,436	\$56,664
Lead Technician	\$45,938	\$47,108	\$48,316	\$49,555	\$50,826	\$52,129	\$53,466	\$54,837	\$56,243	\$57,685	\$59,164





# LAKEWOOD CITY SCHOOLS

September 9, 2013

Ms. Andrea Devries  
6170 Gareau  
North Olmsted, Ohio 44070

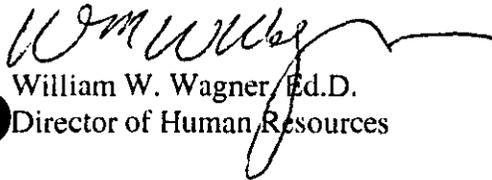
Dear Ms. Devries.

This letter is to confirm your change of assignment as Educational Assistant at Lakewood High School. This change is effective Monday, September 9, 2013.

Below are the conditions of employment for this position. Please review them carefully for accuracy. If you have any questions, please call the Office of Human Resources at 529-4215.

We wish you well in your assignment!

Sincerely,



William W. Wagner, Ed.D.  
Director of Human Resources

**Assignment:** Educational Assistant at Lakewood High School  
**Salary/Wage:** At the rate of \$19.83 per hour (Step 11) (\$19.27 base + .40 LG + .16 CEU), not to exceed six (6) hours per day, as needed, for the 2013-2014 school year  
**Time:** Monday –Friday, schedule as designated by building principal and/or supervisor  
**Effective Date:** September 9, 2013  
**Responsible to:** Principal or designee  
**Other:**

Agenda Date: 10/16/2013

cc: Dr. Palumbo  
Mr. Ahearn  
Ms. Kimmel  
Ms. Murphy, OAPSE 129 President  
Payroll  
Data  
File

rey W. Patterson  
Superintendent  
(216) 529-4092  
(216) 228-8327-Fax

Executive Offices  
1470 Warren Road  
Lakewood, Ohio  
44107-3997